



NOTIFYING SCHOOLS WHEN A PARENT GUARDIAN IS DEPLOYED

Each term a head teachers’ forum is held at RAF Odiham. The Forum provides an opportunity for the head teachers of schools with Service children to meet with the Royal Air Force Odiham Community Support Team, and for us to share information and discussions that affect the Station, parents and children of Service personnel.

Head teachers attending the forums have expressed how useful it is when families inform the schools that a family member is due to be or has been deployed. This knowledge enables the school staff to be aware that the child/ren may be unsettled and to then respond appropriately. If schools are aware that a family member has been deployed they are often able to help both parents and children through this time by establishing a safe, sensitive environment in which anxiety can be alleviated.

If you have children in a local school and would like to notify school staff that a parent/guardian is being deployed, you may wish to complete the slip below and forward it to the head teacher or class teacher. Notifying a school is entirely a matter of personal choice and there is no compulsion to do so.

If you have any questions, please contact Maz Burrige (HIVE), 01256 367244 or Linzi Neal (CDO), 01256 367443.

✍ _____
To: _____ (Head teacher/Class teacher)

Notification of Family Member’s Military deployment.

Please be aware that the child/children below have a parent/guardian in the military who will be deployed overseas for the period detailed. We would be grateful if you could keep this in mind and appreciate that knowing this may assist you within the school environment.

Child/Children’s Name(s):

Class(es): _____

Length of deployment: _____
(Date due to leave – date due to return)

Name of Parent/Guardian Deploying: _____

Parent/Guardian signature: _____

Date: _____