



MAYHILL JUNIOR SCHOOL

The Bury
Odiham
Hook
Hampshire
RG29 1NB

Headteacher: **Sarah McGillivray**

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6th October 2023

Dear Parents and Carers,

PARENTS' MEETING

We have arranged two parents' meetings for you to discuss your child's progress with their class teacher and agree on strategies to ensure success. These meetings will take place face to face on:

Tuesday 17th October 3:30pm – 6:30pm
Wednesday 18th October 3.30pm – 6.30pm

Parents' Meetings can be booked quickly and easily through the Arbor App. The booking system will open at **6pm on Monday 9th October**. 'Guardian Consultations' are shown on the front page of the app.

If, for any reason, you do not have access to the internet please contact the school office to make your appointment. Please be aware that appointments are on a first come first served basis.

If you are unable to keep the appointment, you are able to go on line and amend or cancel it. For last minute changes please notify the school.

You are encouraged to bring your child with you and arrive early so that they can show you to their classroom, talk you through their work and celebrate it together.

Your appointment with your child's teacher will take place in the school hall and there will be lots of spare seating for your child and any siblings whilst you are talking to the teacher.

The class teachers will be unable to run any after school clubs on parent evenings and they will therefore not run on these nights. Please note the ICT suite will not be available for children to wait in.

If your child is on the SEN register, Mrs Hall will be available during both evenings. You will be able to book an appointment with her via the Arbor App, under the SEN Parent Meeting title.

We look forward to welcoming you in school soon.

Yours sincerely,

Mrs Sarah McGillivray
Headteacher